



CARPENTER'S DISTRICT COUNCIL OF ONTARIO

United Brotherhood of Carpenters & Joiners of America
LOCAL 93 – Cornwall-Ottawa-Pembroke
8560 Campeau Drive Kanata, Ontario K2T 0N7
Tel: (613) 745-1513 Fax: (613) 745-3769 Web: Local 93.org



APPRENTICE UPGRADE REQUEST

Date: _____

Contact Phone Number: _____

Name: _____

Union ID #: _____

Ontario College of Trades (O.C.O.T.) No. _____

Expiry Date: _____

Contract of Apprenticeship No. _____

Start Date of Apprenticeship: _____

CURRENT LEVEL

1	2	3	4
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Apprenticeship hours to date (working hours in trade): _____

NOTES

APPRENTICE SCHOOLING COMPLETED

First year apprentices must have completed basic schooling in order to upgrade to 2nd year apprenticeship. Intermediate school must be completed in order to upgrade to 4th year apprenticeship.

BASIC

Date Completed: _____ Passed? Y N

Transcript Submitted Date: _____

INTERMEDIATE

Date Completed: _____ Passed? Y N

Transcript Submitted Date: _____

ADVANCED

Date Completed: _____ Passed? Y N

Transcript Submitted Date: _____

CURRENT CERTIFICATIONS

2nd year apprentices must have completed the concrete formwork and scaffold training in order to be upgraded to third year.

Completion Date	Name of Certification	Expiration Date

Describe duties/tasks/skills and experience acquired to date:

NOTES

Approved by: _____

Date of Approval: _____

